

Dear Directors,

Please read this letter carefully for information regarding the Solo and Ensemble Festival to be held at Fox Valley Lutheran High School on February 24. Also attached to the email are the following items:

1. Final Master Schedule of all sites
2. A list of sites and other rooms used
3. Your school's schedule
4. Map showing the location of FVL
5. Map of FVL showing the location of various sites, warm up rooms, lounge, Festival HQ, homeroom locations in the gym, etc.

Parking and Building Logistics

FVL will be open at 7:00 AM. We will have one main entrance with an information table staffed with volunteers. This table will be at the Commons entrance (D) on the east side of the building. Large parking lots are located on the east and south sides of the building. You may use any of the available parking in those large lots.

Buses can also unload on the east side of the building at the Commons entrance. The buses should then park on the far east side or the far south side of the parking lots so that cars can park closer to the building.

Handicap parking stalls are located near the Commons entrance on the east side. An elevator is located near the contest HQ for any persons needing it.

We do have some major construction ramping up on campus next week, so please observe and follow all of the construction traffic signs and stay out of any fenced off areas.

Results Posting

Results will be posted on the display cases in the Commons as often as possible, but not before 9:00 AM.

Food

Breakfast items will be available from 7:30 until 10:30 AM, and lunch items will be available from 10:30 until 1:30 PM. Refreshment items will be available all day while the festival is in progress. All food items will be sold out of the canteen located on the east end of the Commons. We kindly ask that all food and beverage items remain in the Commons area, and not carried to various parts of the building.

Please encourage your parents and students to make use of the food service provided for the festival. That is the only way in which we can hope to meet expenses for the day.

Equipment Provided for Jazz and Percussion events

The percussion and jazz events will take place in the band room. Following is a listing of percussion equipment that will be available for percussion events:

5 Yamaha Timpani with tuning gauges (20, 23, 26, 29, 32)
Large Concert BD on tilt stand
Medium Concert BD on tilt stand
Ross Chimes (1 ½ octaves)
2 sets of Musser Steel Orchestra Bells (2 ½)
2 Musser Xylophones (3 ½) Kelon bars
Yamaha Vibes (3 octave)
Ross Marimba (4 1/3) Rosewood bars
Adams Marimba (4 1/3) with Zelon bars
Paiste Tam-Tam

Various toms, congas (3 sizes) if needed. Email James Neujahr jneujahr@fvlhs.org about these "specialty" items if you need to use something. A storage room near the percussion site will be available for small percussion, amps, etc.

Please have your percussionists bring their own snare drums and various other sticks, mallets, cymbals, and auxiliaries.

The jazz ensemble will be performing in the band room (site 2), and will play on the floor without risers. There will be enough chairs and stands for your use. We will provide electrical cords and power strips. There will be an acoustic piano. I would encourage you to all bring along your own drum sets, cymbals, bass amps and the like. Your kids are used to them, and they will be most comfortable with their own equipment. If you forgot a particular item, we will most likely be able to help you out.

Storage of Equipment

We will have a small room near the auditorium stage entrance available for percussion and amp storage. It is not very large, but it will eliminate the need to transport equipment back and forth from the gym (Homeroom) to this site. It would be wise to label your cases in some way so that equipment does not get mixed up in the room. Also, it would be helpful to keep your school's equipment gathered in one area of the room.

Equipment Provided in Contest Sites and Warm up rooms

We will provide Wenger Student Posture chairs and stands in each instrumental event room. Hopefully there will be enough chairs and stands in each room so that there is no need to move them around once the day begins. I have scheduled the larger brass and woodwind choirs in sites 2 & 3, which are the band and choir rooms.

We will provide a few music stands in the vocal sites. Acoustic pianos will be provided.

Show choirs, vocal jazz ensembles and other larger choral groups (site 1) will have a large stage with a Yamaha grand piano available for use. Six Wenger risers (4-step) are also provided. We will clear the stage for the show choirs.

The vocal warm up room for site 1 will be the **Secondary Gymnasium** near the Commons entrance. Clavinova keyboard provided.

The instrumental warm up room will be **room 1237**, which is located to the right of the grand staircase. Acoustic piano provided.

The official piano warm up room is **room 1022**, located in the short hallway between the band and choir rooms. **Rooms 1023, 1024, and 1025 also have pianos and may be used as warm up rooms if the other warm up rooms are filling up.**

The vocal warm up room for sites 4-6 will be **room 2317**. Acoustic piano provided.

There may not be any music stands in the warm up rooms, unless we have enough to spare a few.

Homerooms

We will utilize the large gym as our homeroom for the day. The bleachers will be pulled out, and signs will be posted to designate sections of bleachers for each school. The locations are also indicated on the school maps. FVL parent volunteers will monitor the homeroom. You may store instruments and other equipment on the floor in front of your school's area if you wish. Please try to keep the majority of the equipment off of the actual playing floor. Please do not use the homeroom as a warm up site.

Director's and Adjudicator's Lunch and Lounge

The Family and Consumer Education Room (2227) will be open all day for and will also serve as the director and adjudicator lunchroom. Complimentary food items and beverages will be available for you.

If there are items that I neglected in this packet, please call me at FVL (739-4441 x5162) or e-mail at dvogel@fvlhs.org.